



Item #: E1

**Board of Directors
Minutes
Wednesday, December 4, 2024**

A. CALL TO ORDER

Vice Chair Wapner called the regular meeting of the Omnitrans Board of Directors to order at 8:00 AM., Wednesday, December 4, 2024, at the Omnitrans Facility located at 1700 W. 5th Street, San Bernardino, California.

1. Invocation
2. Pledge of Allegiance
3. Roll Call

Board Members Present

Eunice Ulloa – City of Chino
Brian Johsz – City of Chino Hills
John Roberts – City of Fontana
Bill Hussey – City of Grand Terrace
Penny Lilburn – City of Highland
Ron Dailey – City of Loma Linda
John Dutrey – City of Montclair
Alan Wapner – City of Ontario, Vice Chair
Kristine Scott – City of Rancho Cucamonga
Denise Davis – City of Redlands
Rafael Trujillo – City of Rialto
Helen Tran – City of San Bernardino
Bill Velto – City of Upland
Dawn Rowe – County of San Bernardino
Curt Hagman – County of San Bernardino
Joe Baca Jr. – County of San Bernardino

Board Members Not Present

Frank Navarro – City of Colton, Chair
Bobby Duncan – City of Yucaipa
Jesse Armendarez – County of San Bernardino

Omnitrans Administrative Staff Present

Erin Rogers – CEO/General Manager
Dietter Aragon – Director of Operations

Jeremiah Bryant – Chief Strategy and Planning Officer
Christine Glass – Director of Human Resources
Maurice Mansion – Director of Finance
Micah May – Director of Information Technology
Connie Raya – Director of Maintenance
Ana Arellano – Senior Administrative Assistant
Rick Barone – Materials Manager
Omar Bryant – Maintenance Manager
Vickie Chesney – Technical Services Manager
Thomas Dahlin – Capital Projects Services Manager
John Gensel – Facility Manager
Weber Horng – Web Developer
Matt Jones – Systems Engineer
Janice Kuhn – Marketing Specialist
Arianna Maldonado – Mobility Services Manager
Steve McQueen – Security Specialist
Michelle Morgan – Marketing & Communications Manager
Ben Nolen – Service Planning Manager
Michael Plunkett – Maintenance Manager
Samuel Wong – Budget & Grants Manager
Doua Yang – Systems Engineer

Legal Counsel

Steven DeBaun

B. ANNOUNCEMENTS/PRESENTATIONS

Member Dailey arrived at 8:02 AM.

1. Next Board Meeting: Wednesday, January 08, 2025
8:00 AM at Omnitrans Metro Facility Board Room
2. Outgoing Board Member Recognition

Vice Chair Wapner recognized Mayor Pro Tem Bobby Duncan of Yucaipa and Council Member Rafael Trujillo of Rialto as today was their last meeting serving on the Omnitrans Board. He presented Council Member Trujillo with a plaque of appreciation and thanked him for his many contributions to this Board and to his respective community.

C. COMMUNICATIONS FROM THE PUBLIC

There were no public comments.

D. POSSIBLE CONFLICT OF INTEREST ISSUES

There were no Conflict of Interest Issues.

E. CONSENT CALENDAR

1. Board of Directors Minutes - November 6, 2024
2. Administrative & Finance Committee Minutes - October 10, 2024 (A&F 11/14/2024)
3. Executive Committee Minutes - September 6, 2024 (EXE 11/1/2024)
4. Operations & Safety Committee Minutes - August 21, 2024 (O&S 11/20/2024)
5. Proposed 2025 Board of Directors Meeting Schedule
6. Financial Report Fiscal Year 2025 First Quarter
7. Safety and Security Update
8. Operations Safety and Training Update
9. Annual Update to the Agency Safety Plan 2024
10. Investment Policy Statement for 2025
11. Contract MNT24-47, On-Call Mechanical Electrical Plumbing and Architectural and Engineering Services

M/S (Joe Baca Jr./Curt Hagman) that approved the Consent Calendar.

AYES: 17; Eunice Ulloa, Brian Johsz, John Roberts, Bill Hussey, Penny Lilburn, Ron Dailey, John Dutrey, Alan Wapner, Kristine Scott, Denise Davis, Rafael Trujillo, Helen Tran, Bill Velto, Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca Jr.

NOES: 0;

F. DISCUSSION ITEMS

1. Management Plan Strategic Initiatives and Key Performance Indicators Fiscal Year 2025 First Quarter Report

Chief Strategy & Planning Officer, Jeremiah Bryant provided a brief background on this item as detailed in the staff report.

Members Dailey and Dutrey commended the staff for their efforts in developing the strategic plan and for successfully achieving the agency's goals. Member Dutrey specifically praised the increased staffing levels and the enhanced stability of the agency, highlighting these as significant accomplishments that contribute to its ongoing success.

CEO/General Manager Erin Rogers acknowledged the efforts of the Human Resources, Operations, Leadership, and Management teams in achieving full staffing. She expressed appreciation for their hard work and dedication in filling critical roles as the organization continues to move forward.

Member Dailey inquired about areas where the organization is falling short in its strategic plan goals. Mr. Bryant reported that while access-related complaints remain higher than desired, they are now more minor in nature. Efforts are focused on improving on-time performance to exceed 85%, increasing ridership, restoring service levels, and navigating the complexities of implementing a zero-emissions fleet. These initiatives are critical to enhancing reliability, sustainability, and community satisfaction.

The Board received and filed this item.

2. Fiscal Year 2025 First Quarter Grant Status Report

Director of Finance, Maurice Mansion provided a brief background on this item as detailed in the staff report.

Vice Chair Wapner expressed appreciation for the new Grant Status Report, specifically noting the inclusion of information on formula grants. He complimented staff on a job well done.

Member Dailey acknowledged and commended the agency for aligning with the Board's direction to actively pursue and secure grants, noting that this demonstrates significant progress in achieving strategic objectives.

The Board received and filed this item.

3. CEO/General Manager's Report

CEO/General Manager, Erin Rogers provided the CEO Report.

G. REMARKS AND ANNOUNCEMENTS

Member Dutrey shared his gratitude for Member Trujillo's dedicated service, highlighting his willingness to serve on committees, his reliability, and his service to the Rialto community.

H. ADJOURNMENT

The Board adjourned at 8:25 AM. The next meeting is scheduled for January 8, 2025 at 8:00 AM, with the location posted on the Omnitrans website and at Omnitrans' San Bernardino Metro Facility.

Prepared by:

A handwritten signature in blue ink that reads "Regina Gonzales". The signature is written in a cursive style and is positioned above a horizontal line.

Regina Gonzales, Executive Assistant
Deputy Clerk of the Board