



Item #: E1

**Administrative and Finance Committee  
Minutes  
Thursday, April 10, 2025**

**A. CALL TO ORDER**

Chair Navarro called the Administrative and Finance Committee Meeting to order at 8:00 AM, Thursday, April 10, 2025 at the Omnitrans Facility located at 1700 W. 5th Street, San Bernardino, California.

1. Pledge of Allegiance
2. Roll Call

**Board Members Present**

Eunice Ulloa – City of Chino  
Frank Navarro – City of Colton, Chair  
John Roberts – City of Fontana  
Ron Dailey – City of Loma Linda  
John Dutrey – City of Montclair  
Curt Hagman – County of San Bernardino

**Board Members Not Present**

Alan Wapner – City of Ontario, Committee Chair

**Omnitrans Administrative Staff Present**

Erin Rogers – CEO/General Manager  
Jeremiah Bryant – Chief Strategy and Planning Officer  
Christine Glass – Director of Human Resources  
Maurice Mansion – Director of Finance  
Micah May – Director of Information Technology  
Colin Mulloy – Director of Safety, Security & Reg. Compliance  
Nicole Ramos – Director of Marketing and Communications  
Connie Raya – Director of Maintenance  
Michelle Tagle – Director of Procurement  
Ana Arellano – Sr. Administrative Assistant  
Araceli Barajas – Sr. Executive Asst. to CEO/Clerk of the Board  
Omar Bryant – Maintenance Manager  
Vickie Chesney – Technical Services Manager  
Thomas Dahlin – Capital Projects Services Manager  
Charles De Simoni – Accounting Manager  
Weber Horng – Web Developer

Janice Kuhn – Marketing Specialist  
Arianna Maldonado – Mobility Services Manager  
Michelle Morgan – Marketing and Communications Manager  
Ben Nolen – Service Planning Manager  
Michael Plunkett – Maintenance Manager  
Samuel Wong – Budgets & Grants Manager  
Doua Yang – Systems Engineer

**Legal Counsel**

Michael Maurer

**B. ANNOUNCEMENTS/PRESENTATIONS**

1. Next Committee Meeting: Thursday, May 15, 2025  
8:00 AM at Omnitrans Metro Facility Board Room

**C. COMMUNICATIONS FROM THE PUBLIC**

There were no Communications from the Public.

**D. POSSIBLE CONFLICT OF INTEREST ISSUES**

There were no Conflict of Interest Issues.

1. Disclosures

**E. DISCUSSION ITEMS**

1. Administrative & Finance Committee Minutes - March 13, 2025

M/S (Ron Dailey/Curt Hagman) that approved the Administrative & Finance Committee Minutes - March 13, 2025.

**AYES:** 6; Eunice Ulloa, Frank J. Navarro, John Roberts, Ron Dailey, John Dutrey, Curt Hagman

**NOES:** 0;

2. Contract HR22-06, Medical Examiner Services Amendment 2

Director of Human Resources, Christine Glass, provided a brief background on this item as detailed in the staff report.

M/S (Curt Hagman/John Roberts) that recommended the Board of Directors authorize the CEO/General Manager to amend Contract HR22-06 to Exam Professionals, Inc., of San Bernardino, CA, for the provision of Medical Examiner Services in the amount of \$168,190.00 for a new total not-to-exceed amount of \$312,461.00.

**AYES:** 6; Eunice Ulloa, Frank J. Navarro, John Roberts, Ron Dailey, John Dutrey, Curt Hagman

**NOES:** 0;

### 3. Fiscal Year 2026 Annual Budget

Budget and Grants Manager, Samuel Wong, provided a brief background on this item as detailed in the staff report.

Member Dailey inquired about the nearly \$1 million increase in insurance costs. Mr. Wong explained that the increase is due to market volatility and updated replacement values, particularly for Zero Emission Buses (ZEBs), which have higher replacement values and associated risks.

Member Dailey also asked whether salaries in the budget account for ongoing labor negotiations. Ms. Rogers confirmed that they are included in the financial planning.

Member Dailey commended the team for their success in applying for and securing grant funding.

Several Board members engaged in a discussion focused on the cost-effectiveness and sustainability of current transit operations. Topics included ridership estimates, funding challenges, and the need for innovative service models, with members expressing concerns about budget impacts and the importance of aligning with the agency's mission. Staff acknowledged the feedback and noted ongoing efforts at the local and federal levels to enhance efficiency, adapt to funding uncertainties, and support regional transportation goals.

M/S (John Dutrey/Curt Hagman) that recommended the Board of Directors approve Omnitrans Fiscal Year 2026 Annual Budget.

**AYES:** 6; Eunice Ulloa, Frank J. Navarro, John Roberts, Ron Dailey, John Dutrey, Curt Hagman

**NOES:** 0;

### 4. CEO/General Manager's Report

CEO/General Manager, Erin Rogers reported on the following items:

- Ms. Rogers reported that a tentative agreement has been reached by Director of Human Resources Christine Glass and the negotiations team, and that the agreement would be presented to the Amalgamated Transit Union (ATU) for a vote next week.
- Ms. Rogers reported that Omnitrans took part in the APTA International Bus Rodeo and Mobility Conference in Austin, Texas. Operator Carlos Henriquez placed 24th, and the maintenance team of Mario Cuevas, Luis Duran, and Danny Oros finished 18th out of the 70 competing teams.

This item was received and filed.

**F. REMARKS AND ANNOUNCEMENTS**

There were no remarks and announcements.

A discrepancy was noted regarding the May meeting date listed on the agenda for the Administrative & Finance Committee. Staff acknowledged the inconsistency and noted that clarification would be provided.

**G. ADJOURNMENT**

The Administrative & Finance Committee Meeting adjourned at 8:37 AM.

The next Administrative & Finance Committee Meeting is scheduled for Thursday, May 15, 2025 at 8:00 AM with location posted on the Omnitrans website and at Omnitrans' San Bernardino Metro Facility.

Prepared by:

A handwritten signature in blue ink that reads "Regina Gonzales". The signature is written in a cursive style and is positioned above a horizontal line.

Regina Gonzales, Executive Assistant  
Deputy Clerk of the Board