



Item #: E9

**DATE:** November 6, 2024  
**TO:** Board Chair Frank J. Navarro and Members of the Omnitrans Board of Directors  
**THROUGH:** Erin Rogers, CEO/General Manager  
**FROM:** Connie Raya, Director of Maintenance  
**SUBJECT:** **Purchase Order MNT24-53, Relief Vehicles**

### **Form Motion**

Authorize the CEO/General Manager to award Purchase Order MNT24-53, Relief Vehicles to Freeway Toyota of Handford, California for the provision of sixteen (16) vehicles in the amount of \$516,024.64, with a ten (10) percent contingency of \$51,602.46 for a total not to exceed amount of \$567,627.10.

### **Strategic Plan Alignment**

This item aligns with Goal 2 – Customer Experience – *Provide an overall customer experience that reflects reliable, responsive and exceptional service and promotes ridership growth.*

Initiative f) Update our fleet maintenance and facilities standards to improve our image and amenities and to attract and retain riders

### **Background**

*This item was reviewed by the Administrative & Finance Committee at its October 10, 2024 meeting and recommended to the Board of Directors for approval.*

Omnitrans proposes to purchase sixteen (16) Toyota Camry Hybrid cars under the State of California, Department of General Services (DGS) Contract #1-22-23-10C, Line Item #21.

Omnitrans requires the use of relief vehicles for coach operators to start and end shifts in various locations throughout our service area. This allows for timely exchanges of personnel without disruption to service.

The proposed purchase of these vehicles utilizes the State of California, Department of General Services (DGS) Contract #1-22-23-10C. This statewide DGS contract leverages broader economies of scale than an individual, agency-specific small solicitation. The firms on the DGS contract were selected through a larger, FTA-compliant solicitation.

By proceeding with this award, Omnitrans will replace vehicles that were purchased in 2016 and have reached the end of their useful life.



Procurement Review

### **Funding Source**

The cost associated with this procurement is budgeted in Omnitrans Capital budget as follows:

<b>FUNDING</b>	<b>GRANT #</b>	<b>YEAR</b>	<b>PROJECT NAME</b>	<b>INTERNAL ORDER</b>	<b>AMOUNT</b>
Federal	CA-2019-169	2019	Relief Vehicles	D1821111F	\$396,994.00
Federal	CA-2024-053	2024	Relief Vehicles	D2421111F	\$170,633.10



Verification of Funding Sources and Availability of Funds.  
(Verified and initialed by Finance)

### **Conclusion**

By proceeding with this award, Omnitrans will replace relief vehicles that have reached the end of their useful service life and provide additional vehicles to assist with timely exchanges of personnel without disruption to service.

ER:CR:VC

### **Attachments**

A. DGS California State Contract #1-22-23-10C