

**Executive Committee Meeting
Minutes
Friday, June 7, 2024**

A. CALL TO ORDER

Vice Chair Alan Wapner called the Executive Committee Meeting to order at 9:00 AM, Friday, June 7, 2024.

1. Pledge of Allegiance
2. Roll Call

Board Members Present

John Roberts – City of Fontana
Penny Lilburn – City of Highland
John Dutrey – City of Montclair
Alan Wapner – City of Ontario

Board Members Not Present

Frank Navarro – City of Colton, Chair

OmniTrans Administrative Staff Present

Erin Rogers – CEO/General Manager
Jeremiah Bryant – Chief Strategy and Planning Officer
Dietter Aragon – Director of Operations
Christine Glass – Director of Human Resources
Maurice Mansion – Director of Finance
Micah May – Director of Information Technology
Nicole Ramos – Director of Marketing and Communications
Connie Raya – Director of Maintenance
Piyumie Wickramasinghe – Director of Safety, Security & Reg. Compliance
Victor Cuate – Service Planning Manager
Thomas Dahlin – Capital Projects Services Manager
Regina Gonzales – Executive Staff Assistant
Mario Jacques – Transportation Manager
Anna Jaiswal – Development Planning Manager
Arianna Maldonado – Mobility Services Manager
Michael Plunkett – Maintenance Manager
Vicky Reed – Purchased Transportation Administrator
Max Shen – Database Administrator
Doua Yang – Systems Engineer

Legal Counsel

Steve DeBaun

B. ANNOUNCEMENTS/PRESENTATIONS

1. Next Committee Meeting: Friday, September 06, 2024
9:00 AM at Omnitrans Metro Facility Board Room

C. COMMUNICATIONS FROM THE PUBLIC

A public comment was received via email from the Transit Coalition regarding Items E2 & E3 on the agenda. The Transit Coalition (TCC) highlighted the importance of accepting cash fare payments onboard buses. They also encouraged the implementation of a unified cashless fare technology that integrates with transit and rail systems in nearby counties similar to LA Metro's TAP card. Lastly, the TTC encouraged the focus on restoring fixed-route, longer service span and enhanced weekend services. The comment in its entirety was emailed to the Board of Directors and placed into the record.

D. POSSIBLE CONFLICT OF INTEREST ISSUES

There were no Conflict of Interest Issues.

E. DISCUSSION ITEMS

1. Executive Committee Minutes - February 2, 2024

M/S (John Dutrey/Penny Lilburn) that approved the Executive Committee Minutes - February 2, 2024.

AYES: 4; John Roberts, Penny Lilburn, John Dutrey, Alan Wapner

NOES: 0;

2. Cashless Fare Analysis

Director of Marketing & Communications, Nicole Ramos provided a brief background on this item as detailed in the staff report.

Member Lilburn asked about the impact of microtransit to farebox recovery. Ms. Ramos stated that the next item on the agenda will discuss the various service types, including microtransit and may answer her questions.

Vice Chair Wapner had questions regarding fare over payment, ticket vending machines, digital fare payment methods and a universal payment system for the future. Ms. Ramos provided additional information. Vice Chair Wapner asked that staff continue to monitor industry trends and stay abreast of this topic.

Member Dutrey had questions regarding security of cash vaults and on board cash collection equipment. CEO/General Manager, Erin Rogers provided additional information.

The Committee received and forwarded this item.

3. Cost Per Passenger and Future Service Investments

Chief Strategy & Planning Officer, Jeremiah Bryant provided a brief background on this item as detailed in the staff report.

A brief discussion ensued regarding future service planning and funding related to Bus Rapid Transit (BRT) service expansion. Mr. Bryant informed that staff is meeting with JPA city/county manager Technical Advisory Committee (TAC) members to discuss future projects and priorities.

The Committee received and forwarded this item.

4. CEO/General Manager's Report

CEO/General Manager, Erin Rogers reported on the following items:

- Omnitrans launched its New Resident promotion to welcome people to cities in Omnitrans' service area. The Marketing & Communications team is connecting with cities to provide a "toolkit" with service information, including a free 7-Day Pass. Vice Chair Wapner asked for additional information about how to access the pass and advertising of this promotion.

The Committee received and filed this item.

F. REMARKS AND ANNOUNCEMENTS

Vice Chair Wapner and Member Dutrey mentioned the issue of coverage versus ridership (usage) and suggested that this policy issue be discussed at the next Board of Directors Workshop.

G. ADJOURNMENT

The Committee adjourned at 9:47 AM. The next meeting is scheduled for September 6, 2024 at 9:00 AM, with the location posted on the Omnitrans website and at Omnitrans' San Bernardino Metro Facility.

Prepared by:

A handwritten signature in blue ink, reading "Araceli Barajas". The signature is fluid and cursive, with the first name "Araceli" and last name "Barajas" clearly distinguishable. It is positioned above a thin horizontal line.

Araceli Barajas, Sr. Executive Assistant to the CEO
Clerk of the Board