



Item #: E6

DATE: June 4, 2025
TO: Board Chair Frank J. Navarro and Members of the Omnitrans Board of Directors
THROUGH: Erin Rogers, CEO/General Manager
FROM: Connie Raya, Director of Maintenance
SUBJECT: **Purchase Order MNT25-14, Stops and Stations Utility Trucks**

Form Motion

Authorize the CEO/General Manager to award Purchase Order MNT25-14 to Puente Hills Ford of Industry, California for the purchase of eight (8) Stops and Stations service vehicles in the amount of \$693,355.62, with a ten percent contingency of \$69,335.56 for a total not to exceed amount of \$762,691.18.

Strategic Plan Alignment

This item aligns with Goal 2: Customer Experience - *Provide an overall customer experience that reflects reliable, responsive, and exceptional service and promotes ridership growth.*

Initiative f) Update our fleet maintenance and facilities standards to improve our image and amenities and to attract and retain riders

Background

This item was reviewed by the Administrative & Finance Committee at its May 15, 2025 meeting and recommended to the Board of Directors for approval.

Omnitrans utilizes these vehicles for the upkeep and repair of bus stops and other forward facing customer amenities. Seven of these vehicles will replace vehicles that have exceeded their useful life. The last vehicle is for the West Valley Connector project.

On January 7, 2025, staff released an Invitation for Bid (IFB) MNT25-14, Stops and Stations Utility Trucks on the Omnitrans bidding system. The IFB solicitation was sent to 341 vendors registered on Planetbids. The platform had 12 prospective bidders download the IFB, two (2) bids were received, and only one (1) was deemed responsive and responsible, which met all requirements of the IFB. The award is recommended to Puente Hills Ford which offered the best responsive/responsible bid and meets all the technical requirements. Pricing is deemed fair and reasonable based on the competition.

This procurement meets the requirements of Omnitrans' Procurement Policies and Procedures.

 Procurement Review

Funding Source

The cost associated with this procurement is budgeted in Omnitrans' Capital Budget as follows:

FUNDING	GRANT #	YEAR	PROJECT NAME	INTERNAL ORDER	AMOUNT
Federal	Land Proceeds	2023	West Valley Connector Truck	D2240391F	\$ 80,000.00
Local	Land Proceeds	2023	West Valley Connector Truck	D2240391L	\$ 20,000.00
Federal	CA-2017-032	2017	Stops & Stations Truck Replacements	D1721111F	\$ 22,845.88
Federal	CA-2019-169	2018	Stops & Stations Truck Replacements	D1821111F	\$ 396,994.78
Federal	CA-2024-053	2024	Stops & Stations Truck Replacements	D2421111F	\$ 242,850.52
Total					\$762,691.18



Verification of Funding Sources and Availability of Funds.
(Verified and initialed by Finance)

Conclusion

By proceeding with Purchase Order MNT25-14, Omnitrans will replace seven Stops and Stations trucks that have exceeded their useful service life and add one new truck for the West Valley Connector.

ER:CR:VC

Attachments

A. Purchase Order MNT25-14, Stops and Stations Utility Trucks