



Item #: E3

**Plans And Programs Committee
Minutes
Wednesday, July 17, 2024**

A. CALL TO ORDER

Committee Chair Penny Lilburn called the Plans and Programs Committee Meeting to order at 9:00 AM, Wednesday, July 17, 2024, at the Omnitrans Facility located at 1700 W. 5th Street, San Bernardino, California.

1. Pledge of Allegiance
2. Roll Call

Board Members Present

Eunice Ulloa – City of Chino
Penny Lilburn – City of Highland, Committee Chair
Ron Dailey – City of Loma Linda
John Dutrey – City of Montclair
Helen Tran – City of San Bernardino

Board Members Not Present

Alan Wapner – City of Ontario
Jesse Armendarez – County of San Bernardino

Omnitrans Administrative Staff Present

Erin Rogers – CEO/General Manager
Dietter Aragon – Director of Operations
Jeremiah Bryant – Chief Strategy and Planning Officer
Christine Glass – Director of Human Resources
Maurice Mansion – Director of Finance
Micah May – Director of Information Technology
Nicole Ramos – Director of Marketing and Communications
Connie Raya – Director of Maintenance
Piyumie Wickramasinghe – Director of Safety, Security & Reg. Compliance
Ana Arellano – Sr. Administrative Assistant
Araceli Barajas – Sr. Executive Asst. to CEO/Clerk of the Board
Vickie Chesney – Technical Services Manager
Victor Cuate – Service Planning Manager
Thomas Dahlin – Capital Project Services Manager
Weber Horng – Web Developer
Matt Jones – Network Engineer

Janice Kuhn – Marketing Specialist
Arianna Maldonado – Mobility Services Manager
Michael Plunkett – Maintenance Manager
Vicky Reed – Purchased Transportation Administrator
Doua Yang – Systems Engineer
Samuel Wong – Budget & Grants Manager

Legal Counsel

Steven DeBaun

B. ANNOUNCEMENTS/PRESENTATIONS

1. Next Committee Meeting: Wednesday, October 16, 2024
9:00 AM at Omnitrans Metro Facility Board Room

C. COMMUNICATIONS FROM THE PUBLIC

There were no communications from the public.

D. POSSIBLE CONFLICT OF INTEREST ISSUES

There were no Conflict of Interest Issues.

E. DISCUSSION ITEMS

1. Plans & Programs Committee Minutes – April 17, 2024

M/S (Eunice Ulloa/Helen Tran) that approved the Plans & Programs Committee Minutes – April 17, 2024.

AYES: 4; Eunice Ulloa, Penny Lilburn, John Dutrey, Helen Tran

NOES: 0;

2. Fiscal Year 2024 Fourth Quarter Marketing and Outreach Update

Member Dailey arrived at 9:06 AM.

Director of Marketing and Communications, Nicole Ramos, provided a brief background on this item as detailed in the staff report.

Members Ulloa and Tran requested a link to the Transit App marketing video be sent them,¹ so that it could be shared at Council Meetings, local television channels and social media platforms.

Committee Chair Lilburn inquired if the Transit App opens by default to the Omnitrans agency. CEO/General Manager Erin Rogers explained that the

¹ Requested link to Transit App video was provided to all Board Members.

Transit App does highlight Omnitrans. Additionally, when riders travel outside our service area, the app defaults to the transit agency serving that geographic area.

This item was received and forwarded to the Board of Directors.

3. 2024 Title VI Triennial Plan Update

Chief Strategy & Planning Officer, Jeremiah Bryant provided a brief background on this item as detailed in the staff report.

M/S (Eunice Ulloa/Helen Tran) that recommended that the Board of Directors adopt the 2024 Title VI Triennial Plan Update for submission to the Federal Transit Administration (FTA).

AYES: 5; Eunice Ulloa, Penny Lilburn, Ron Dailey, John Dutrey, Helen Tran

NOES: 0;

4. Cost Per Passenger and Future Service Investments

Chief Strategy & Planning Officer, Jeremiah Bryant provided a brief background on this item as detailed in the staff report.

Member Dutrey referenced the presentation and inquired about replacing the sbX line in San Bernardino with 40-foot buses instead of 60-foot buses. Mr. Bryant noted that the stations were built for 60-foot buses to utilize platform boarding, and modifying the stations in San Bernardino would incur significant capital costs and added that \$8.4 million was recently awarded to assist with the electrification of the fleet. Member Dutrey asked that the costs associated with the selected buses be included in the presentation when presented to the Board. Mr. Bryant confirmed the information would be added to the presentation.

Member Dutrey also asked about the community circulator routes, noting they currently cover fixed routes due to lower ridership in certain areas, and inquired if other routes were being considered for community circulators. Mr. Bryant responded that this has been evaluated, but peak-time ridership levels are currently prohibitive for such a shift. He added that ongoing evaluations will determine the long-term mix of services.

Member Dutrey suggested that both Omnitrans and SBCTA focus on implementing Bus Rapid Transit (BRT) routes to increase service frequency throughout the area. Mr. Bryant noted that meetings were being held with the respective cities to discuss future BRT services and the Board would be provided with updates.

The Committee received and forwarded this item to the Board.

5. West Valley Connector Project Update

Chief Strategy & Planning Officer, Jeremiah Bryant provided a brief background on this item as detailed in the staff report.

The Committee received and forwarded this item to the Board of Directors.

6. CEO/General Manager's Report

CEO/General Manager, Erin Rogers reported on the following items:

- Ms. Rogers shared that the Federal Transit Administration (FTA) awarded Omnitrans \$8,447,217 from the Low and No Emission Grant Program. This is the second award received from this program. The funds will be used to purchase new battery electric buses and charging equipment for the sbX Green Line in 2027 and to support Omnitrans' apprenticeship program with Valley College, ensuring workforce readiness for zero-emission vehicles.
- Ms. Rogers acknowledged Victor Cuate, Service Planning Manager, for his 5 years of dedicated service. She noted his significant contributions to the team and extended best wishes as he transitions to Atlanta, GA, to continue his career in transit.
- Ms. Rogers reported that Vice Chair Alan Wapner and Sr. Executive Assistant to the CEO/Clerk of the Board, Araceli Barajas, attended the APTA Transit Board Member (TBM) / Transit Board Administrators (TBA) Seminar in San Jose, California. Ms. Rogers thanked Vice Chair Wapner for representing Omnitrans and congratulated Ms. Barajas on being elected as the new TBA Subcommittee Secretary.
- Ms. Rogers invited Committee Members to attend the first quarterly Service Awards Celebration and Brunch, which honored dedicated Omnitrans team members for their years of service.

The Committee received and filed this item.

F. REMARKS AND ANNOUNCEMENTS

There were no remarks and announcements.

G. ADJOURNMENT

The Plans & Programs Committee Meeting adjourned at 9:50 AM.

The next Plans & Programs Committee Meeting is scheduled for Wednesday, October 16, 2024 at 9:00 AM with location posted on the Omnitrans website and at Omnitrans' San Bernardino Metro Facility.

Prepared by:

A handwritten signature in blue ink that reads "Regina Gonzales". The signature is written in a cursive style and is positioned above a horizontal line.

Regina Gonzales, Executive Assistant
Deputy Clerk of the Board